



## **DOUGLAS COUNTY INDUSTRIAL DEVELOPMENT BOARD**

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### **Douglas County Industrial Development Board (DCIDB)**

#### **Meeting Minutes**

**October 20, 2009**

**Sutherlin Community Center**

**150 S Willamette**

**Sutherlin, Oregon 97479**

#### **Welcome**

Norm Gershon called the meeting to order. Please refer to attachment A for the list of members and guests that attended the meeting.

Norm welcomed the IDB, and guests. He said it was great to be in Sutherlin.

#### **New Business**

##### **Approval of Minutes**

Norm asked if there were changes or corrections for the July 21 minutes. None were forthcoming.

Norm requested a motion to approve the minutes of the July 21, 2009 Board meeting. Georgia Stiles moved to approve the minutes. Gary Waggoner seconded. The motion passed unanimously.

##### **Term Expirations**

Norm explained that several members had terms that would expire January 31, 2010. He said that those members were him, Georgia Stiles, Lauren Young, Kelly Morgan and Dave Sabala. He noted that these members would need to fill out an application form, which Tania had, and return it by October 30. Norm also stated that the County would be advertising the upcoming vacancies.

##### **Membership Recommendation Committee**

Norm said that he would be appointing a Membership Recommendation Committee to review applications and help the Commissioners narrow the prospects. Norm appointed Perry Murray as Chair and Kelly Morgan and Gary Waggoner as members of the committee. He asked Perry to coordinate the meeting.

##### **Nominating Committee for IDB Officers**

Norm explained that new IDB officers were appointed every January. He said that he was currently President and Perry was Vice President. Norm then appointed Lynn Herbert as Chair of the Nominating Committee for Officers, and Lauren Young and Dave Sabala as members. He asked that Lynn organize a meeting before January and return a recommendation to the IDB at the January meeting.

### **Economic Development Director Funding Agreement**

Norm explained that this item would be tabled as Kathleen Johnson, County Counsel, was unable to attend. Norm went on to explain that this was an agreement between the DCIDB, CCD, Roseburg Chamber of Commerce and the City of Roseburg which originally formed Umpqua Economic Development Partnership (UEDP). He said that review of the document indicated that it needed to be modernized and that Kathleen was working on the update.

### **SUVIP Easement Discussion**

Robb Paul explained that the property owner of tax lot 300 was considering locating a fast food restaurant on the lot. ODOT has determined that the current location of the lot easement is too close to the off ramps for safety. The owners contacted the County and IDB to see if there are other options for easement. Robb presented a list of options and a map (see attached). Robb explained that there were additional issues with the options, one of which was "First Right of Refusal" options on adjoining property held by other South Umpqua Valley Industrial Park businesses.

A discussion of timelines, option benefits and downsides ensued. No decision on the options was made, no motion was forthcoming.

### **ConnectOregon III - Roseburg Regional Airport**

Eric Swanson explained the history and purpose of the ConnectOregon grant program and its role in improving transportation. He explained that the Roseburg Regional Airport has potential to benefit from the ConnectOregon III grant program through a runway expansion that would increase the airport's usability.

Eric said he was presenting the project to the IDB because the airport has the potential to be a true economic driver for the area. He said that the application would call for letters of support. He explained that the City was applying for a \$1.5 million project and would have to provide a 20% match which would be \$300,000.

Eric asked the IDB to write a letter of support addressing the regional importance of the airport as an economic driver for the area. He went on to ask that the IDB commit \$150,000, or half the required match amount, to the project. He explained that the commitment of funds would need to be included in the letter of support.

Sandra Jackson explained that the project would help the region by enhancing economic development based around transportation. She also explained that the project would span two years and the IDB could look at including the match amounts in the budgets for the next two fiscal years.

A discussion of other financing sources, possible private donations, and the benefits improving the airport's runway could provide to existing and relocating businesses ensued.

Ron Doan made a motion to write a letter of support and recommend to the Commissioners that they support the project with a \$150,000 funding commitment. Georgia Stiles seconded the motion. The motion passed unanimously.

Some discussion of what it would take to eventually make the Roseburg airport a fully commercial airport followed.

## **Reports**

Perry Murray updated the IDB on the LNG application for a conditional use permit from the County. The planning commission has approved the application and will be asked to sign the findings at the November 19<sup>th</sup> meeting. The application will then enter an 11 day waiting period to see if there are appeals. Perry said that the project is “about at milepost 40 of a 100 mile journey”.

Robb Paul informed the IDB that the Winchester Interchange was going to be the original plan that the IDB supported. He explained that the County would be building a part of Del Rio Road. Norm commented that the County really came through on this issue and showed support for economic development.

The Partnership – See attached for report details.

## **Discussion**

### **Ex-Officio Expansion**

Georgia Stiles explained that ODOT was an integral part of almost all economic development in Douglas County since ODOT manages the I-5 corridor and the major highways that cross our county. She said that DCIDB might benefit from working more closely with ODOT and that the IDB might be well served to have an ODOT representative as an ex-officio on the Board.

Georgia Stiles made a motion that the IDB recommend to the Commissioners that the ODOT Regional Manger be appointed as and ex-officio member of DCIDB. Perry Murray seconded. The motion passed unanimously.

### **General**

Helga Conrad explained that Alcan cable was applying for a ConnectOregon III grant to build a rail spur and warehouse at the Roseburg manufacturing site. She said that Alcan had requested a letter of support for the project and grant funding from the IDB. Dave Sabala moved to have the IDB provide a letter of support. Lynn Herbert seconded. The motion passed unanimously.

Ron Doan asked that the IDB get an update on the status of the Veterans’ Home project. Sandra Jackson said that they were well prepared for the application process, but were waiting on the State to issue an RFP, which is expected in late November.

Susan said the Coos Bay Rail was under budget on tunnel repairs and was planning on using the savings to make other repairs on the line. The line should re-open around October 2010.

## **Adjournment**

There being no further business, the meeting adjourned.

Respectfully submitted,

Douglas County Industrial Development Board

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Tania Korpi,  
Staff

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Norm Gershon, President

## **Attachment A**

### **A Tape Of The Meeting Is Available At The CCD Office.**

#### **The following is the list of DCIDB members who attended the meeting:**

Norm Gershon, Ron Doan, Lynn Herbert, Georgia Stiles, Gary Waggoner, Dave Sabala, Kelly Morgan, Perry Murray

#### **The following is the list of attending DCIDB Ex-officio members:**

Eric Swanson, John Loosley, Robb Paul, Charmaine Vitek, Betty Stanfill, Bill Duckett, Dan Huff for Rob Corbett,

#### **County Representatives:**

Commissioner Susan Morgan

#### **Staff:**

Tania Korpi, CCD Business Development; Helga Conrad, UEDP

#### **Guests:**

Sandra Jackson, Grant Writer; Vicki Howren, Tri City Water & Sanitary; Kay Huff, Green Sanitary District