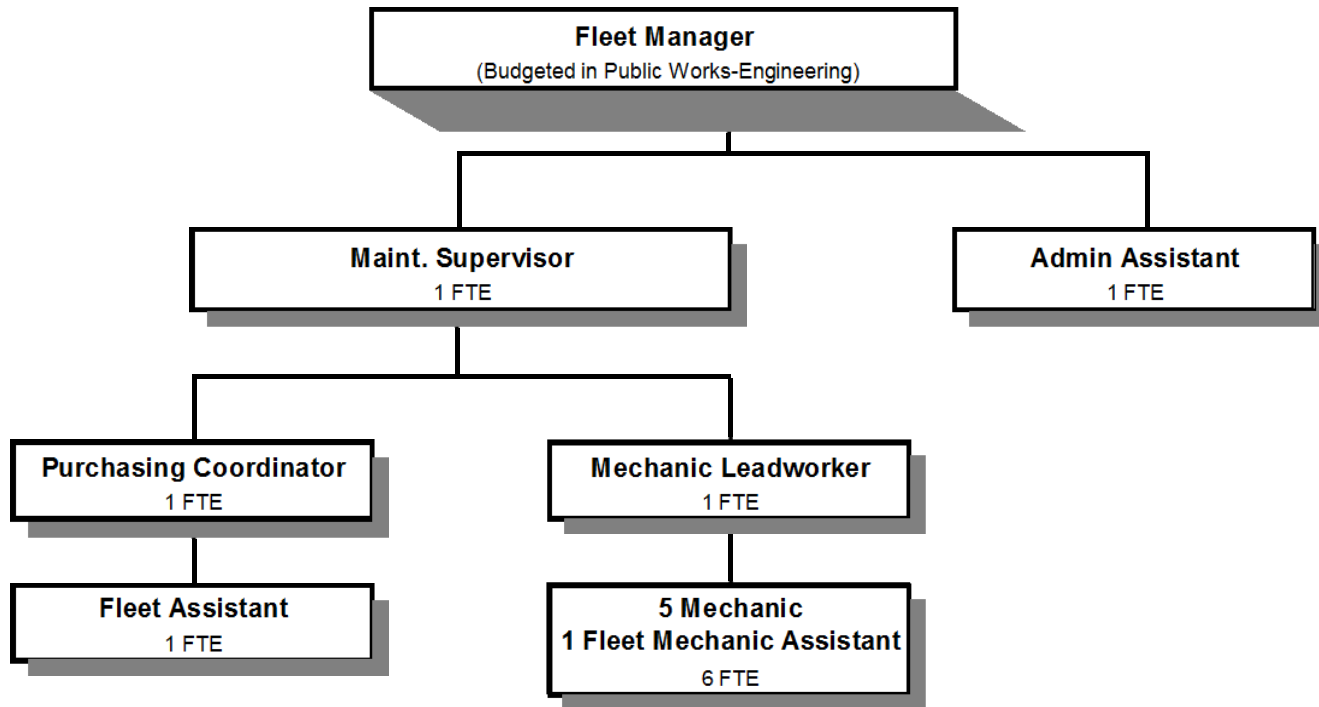


# **FLEET MANAGEMENT FUND**



Douglas County, Oregon  
Fleet Management Fund (620)  
Summary

	Actual FY 11-12	Actual FY 12-13	Actual FY 13-14	Revised Budget FY 14-15	Proposed FY 15-16	Approved FY 15-16	Adopted FY 15-16
<b><u>RESOURCES</u></b>							
<b>Beginning Fund Balance</b>	1,473,409	1,416,240	1,379,802	805,000	750,000	750,000	750,000
Revenues:							
Interdepartmental Charges	3,290,584	3,106,299	3,223,785	3,523,000	3,497,000	3,497,000	3,497,000
Other Sales and Services	197,248	172,122	206,342	183,000	188,000	188,000	188,000
Interest	13,169	9,038	6,727	10,000	7,000	7,000	7,000
Total Revenue	<u>3,501,001</u>	<u>3,287,459</u>	<u>3,436,854</u>	<u>3,716,000</u>	<u>3,692,000</u>	<u>3,692,000</u>	<u>3,692,000</u>
<b>TOTAL RESOURCES</b>	4,974,410	4,703,699	4,816,656	4,521,000	4,442,000	4,442,000	4,442,000
<b><u>REQUIREMENTS</u></b>							
Personnel Services	824,980	816,520	860,371	912,815	845,757	845,757	845,757
Materials & Services	2,298,667	2,160,530	2,283,575	2,574,350	2,591,650	2,591,650	2,591,650
Replacement Refund - Health				435,835			
Capital Outlay	434,523	346,847	508,636	398,000	499,000	499,000	499,000
Operating Contingency				200,000	200,000	200,000	200,000
Total Expenditures	<u>3,558,170</u>	<u>3,323,897</u>	<u>3,652,582</u>	<u>4,521,000</u>	<u>4,136,407</u>	<u>4,136,407</u>	<u>4,136,407</u>
<b>Ending Fund Balance</b>	<u>1,416,240</u>	<u>1,379,802</u>	<u>1,164,074</u>		<u>305,593</u>	<u>305,593</u>	<u>305,593</u>
<b>TOTAL REQUIREMENTS</b>	4,974,410	4,703,699	4,816,656	4,521,000	4,442,000	4,442,000	4,442,000
<b>Change in Fund Balance</b>	(57,169)	(36,438)	(215,728)	(805,000)	(444,407)	(444,407)	(444,407)
<b>Staffing FTE</b>	12.00	12.00	12.00	12.00	11.00	11.00	11.00
Capital Outlay:							
6 Sheriff Patrol Sedans	174,000				2 Work Crew Passenger Vans		70,000
4 Sheriff Patrol SUVs	130,000				1 Building SUV		30,000
1 Sheriff Administration Sedan	20,000				1 Building Pickup		25,000
1 Sheriff Animal Control Pickup	25,000						<u>499,000</u>
1 Sheriff Medical Examiner Pickup	25,000						<u>499,000</u>

Douglas County, Oregon  
Fleet Management Fund

Fund Detail

			Actual	Actual	Revised	Proposed	Approved	Adopted
			FY 12-13	FY 13-14	Budget	FY 15-16	FY 15-16	FY 15-16
					FY 14-15			
620-0000-2400-00	Outside Sales & Services	General	141,164	192,179	155,000	165,000	165,000	165,000
620-0000-2890-10	Interdept Charges for Services	Fleet-Veh/Equip Mgt	57,310	56,400	52,000	52,000	52,000	52,000
620-0000-2890-11	Interdept Charges for Services	Fleet-Motor Pool	15,206	12,343	16,000	15,000	15,000	15,000
620-0000-2890-12	Interdept Charges for Services	Fleet-Matls & Services	1,263,920	1,354,448	1,360,000	1,360,000	1,360,000	1,360,000
620-0000-2890-13	Interdept Charges for Services	Fleet-Fuel Sales	1,402,256	1,375,276	1,720,000	1,720,000	1,720,000	1,720,000
620-0000-2890-20	Interdept Charges for Services	Fleet-Veh/Equip Replace	367,607	425,318	375,000	350,000	350,000	350,000
620-0000-3800-01	Interest	General Investments	9,038	6,727	10,000	7,000	7,000	7,000
620-0000-3870-80	Other Sales	Sale of Inventory	28,891	11,430	25,000	20,000	20,000	20,000
620-0000-3879-00	Miscellaneous	General	2,067	2,733	3,000	3,000	3,000	3,000
<b>Total Revenue</b>			<b>3,287,459</b>	<b>3,436,854</b>	<b>3,716,000</b>	<b>3,692,000</b>	<b>3,692,000</b>	<b>3,692,000</b>
620-7980-4000-00	Regular Employees	General	498,143	509,153	526,497	479,480	479,480	479,480
620-7980-4030-00	Temporary Employees	General	0	0	0	10,000	10,000	10,000
620-7980-4050-00	Overtime	General	281	346	2,000	2,000	2,000	2,000
620-7980-4090-00	Compensated Absences	General	4,565	(3,488)	0	0	0	0
620-7980-4500-00	PERS	General	122,012	134,903	144,685	133,305	133,305	133,305
620-7980-4510-00	Social Security	General	36,736	38,659	40,430	37,598	37,598	37,598
620-7980-4520-00	Workers' Compensation	General	4,984	5,011	1,850	1,720	1,720	1,720
620-7980-4520-01	Workers' Compensation	Workers Comp Claims	0	1,996	0	0	0	0
620-7980-4530-00	Medical and Dental Insurance	General	140,239	171,288	196,560	180,180	180,180	180,180
620-7980-4540-00	Unemployment	General	9,560	2,503	793	1,474	1,474	1,474
<b>Total Personnel Services</b>			<b>816,520</b>	<b>860,371</b>	<b>912,815</b>	<b>845,757</b>	<b>845,757</b>	<b>845,757</b>
620-7990-5030-00	Physician Services	General	70	420	250	250	250	250
620-7990-5099-00	Other Professional Services	General	833	805	1,000	1,000	1,000	1,000
620-7990-5190-00	Equipment Technician Services	General	85,155	118,115	105,000	115,000	115,000	115,000
620-7990-5199-00	Other Technical Services	General	160	162	250	250	250	250
620-7990-6060-00	Tools	General	2,638	4,427	3,500	10,000	10,000	10,000
620-7990-6065-01	Fuel and Oil	Gas	768,853	779,474	850,000	850,000	850,000	850,000
620-7990-6065-02	Fuel and Oil	Diesel	628,655	603,408	800,000	800,000	800,000	800,000
620-7990-6065-50	Fuel and Oil	Lubricants and Oil	27,375	29,329	40,000	40,000	40,000	40,000
620-7990-6065-60	Fuel and Oil	EPA Required Disposal	304	981	150	150	150	150

Douglas County, Oregon  
Fleet Management Fund

Fund Detail

			Actual	Actual	Revised	Proposed	Approved	Adopted
			FY 12-13	FY 13-14	Budget	FY 15-16	FY 15-16	FY 15-16
					FY 14-15			
620-7990-6075-00	Parts & Replacements	General	33,667	64,836	50,000	70,000	70,000	70,000
620-7990-6110-00	Safety Supplies	General	485	248	1,000	5,000	5,000	5,000
620-7990-6290-00	Software Purchases	General	105	152	1,500	1,500	1,500	1,500
620-7990-6290-10	Software Purchases	Software Updates/Maint	9,279	9,326	32,000	15,000	15,000	15,000
620-7990-6295-00	Equipment-Noninventory	General	0	1,462	2,000	4,000	4,000	4,000
620-7990-6299-00	Other Materials and Supplies	General	15,684	16,988	18,000	18,000	18,000	18,000
620-7990-6510-20	Equip/Vehicle Main & Repair	Tires	146,892	148,697	180,000	180,000	180,000	180,000
620-7990-6510-21	Equip/Vehicle Main & Repair	Vehicle Parts	372,750	435,523	410,000	410,000	410,000	410,000
620-7990-6510-33	Equip/Vehicle Main & Repair	Fuel System Repairs	173	2,219	2,500	2,500	2,500	2,500
620-7990-6550-00	Building and Grounds Main	General	1,487	625	1,000	1,000	1,000	1,000
620-7990-6550-10	Building and Grounds Main	Structural M&R	68	43	200	0	0	0
620-7990-6680-01	Communication	Telephone	4,235	3,105	6,000	5,000	5,000	5,000
620-7990-6680-03	Communication	Remote Communications	1,158	1,240	1,500	1,500	1,500	1,500
620-7990-6685-00	Utilities	General	9,960	7,947	12,000	5,000	5,000	5,000
620-7990-6685-01	Utilities	Electric	33,983	36,564	35,000	35,000	35,000	35,000
620-7990-6685-03	Utilities	Water and Sewer	4,466	5,275	5,000	5,000	5,000	5,000
620-7990-6720-01	Fire/Liability Insurance	Liability Ins Interdept Charges	1,020	800	800	800	800	800
620-7990-6800-00	Laundry and Dry Cleaning	General	5,351	5,260	6,000	6,000	6,000	6,000
620-7990-6850-00	License and Permit Fees	General	1,953	1,707	4,000	4,000	4,000	4,000
620-7990-6850-90	License and Permit Fees	Fleet Vehicle Licenses	883	750	1,000	1,000	1,000	1,000
620-7990-7400-00	Office Supplies and Expenses	General	1,174	1,969	1,500	1,500	1,500	1,500
620-7990-7410-00	Postage	General	641	224	500	500	500	500
620-7990-7500-00	Subscriptions, Periodicals, etc.	General	0	0	100	100	100	100
620-7990-7550-90	Travel	Fleet Vehicle Usage	0	248	0	0	0	0
620-7990-7560-00	Conventions, Schools, Seminars	General	0	182	1,000	1,000	1,000	1,000
620-7990-7580-00	Dues and Memberships	General	0	6	0	0	0	0
620-7990-7800-00	Legal Publication and Printing	General	1,036	936	1,500	1,500	1,500	1,500
620-7990-7850-00	Pre-employment Testing	General	35	122	100	100	100	100
620-7990-7900-90	Miscellaneous	Refunds	0	0	435,835	0	0	0
<b>Total Materials and Services</b>			<b>2,160,530</b>	<b>2,283,575</b>	<b>3,010,185</b>	<b>2,591,650</b>	<b>2,591,650</b>	<b>2,591,650</b>

Douglas County, Oregon  
Fleet Management Fund

Fund Detail

			Actual	Actual	Revised	Proposed	Approved	Adopted
			FY 12-13	FY 13-14	Budget	FY 15-16	FY 15-16	FY 15-16
					FY 14-15			
620-8000-8200-00	Furniture and Equipment	General	5,104	0	0	0	0	0
620-8000-8300-00	Vehicles and Heavy Equipment	General	341,743	508,636	398,000	499,000	499,000	499,000
<b>Total Capital Outlay</b>			<b>346,847</b>	<b>508,636</b>	<b>398,000</b>	<b>499,000</b>	<b>499,000</b>	<b>499,000</b>
620-9490-9490-00	Operating Contingency	General	0	0	200,000	200,000	200,000	200,000
<b>Total Expenditures</b>			<b>3,323,897</b>	<b>3,652,582</b>	<b>4,521,000</b>	<b>4,136,407</b>	<b>4,136,407</b>	<b>4,136,407</b>

Douglas County, Oregon  
Fleet Management Fund

PERSONNEL SERVICES					
	Actual	Actual	Revised	Budget	
	FTE	FTE	Budget	FY 15-16	
	FY 12-13	FY 13-14	FY 14-15	FTE	Amount
Fleet Services Director	1.00	1.00	1.00		
Fleet Maintenance Supervisor	1.00	1.00	1.00	1.00	58,198
Mechanic Leadworker	1.00	1.00	1.00	1.00	51,861
Mechanic	5.00	5.00	5.00	6.00	262,340
Fleet Srvcs Purchasing Coordinator	1.00	1.00	1.00	1.00	46,615
Fleet Srvc Mechanic Assistant	1.00	1.00	1.00		
Fleet Services Assistant	1.00	1.00	1.00	1.00	21,739
Administrative Assistant	1.00	1.00	1.00	1.00	38,727
Total Regular	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>	<u>11.00</u>	<u>479,480</u>
Temporary					10,000
Overtime					2,000
PERS		23.25%, 32.48%			133,305
Social Security		7.65%			37,598
Worker's Compensation		0.35%			1,720
Unemployment		0.30%			1,474
Medical & Dental Insurance		\$1,365/mo			<u>180,180</u>
Total Personnel Services					<u><u>845,757</u></u>