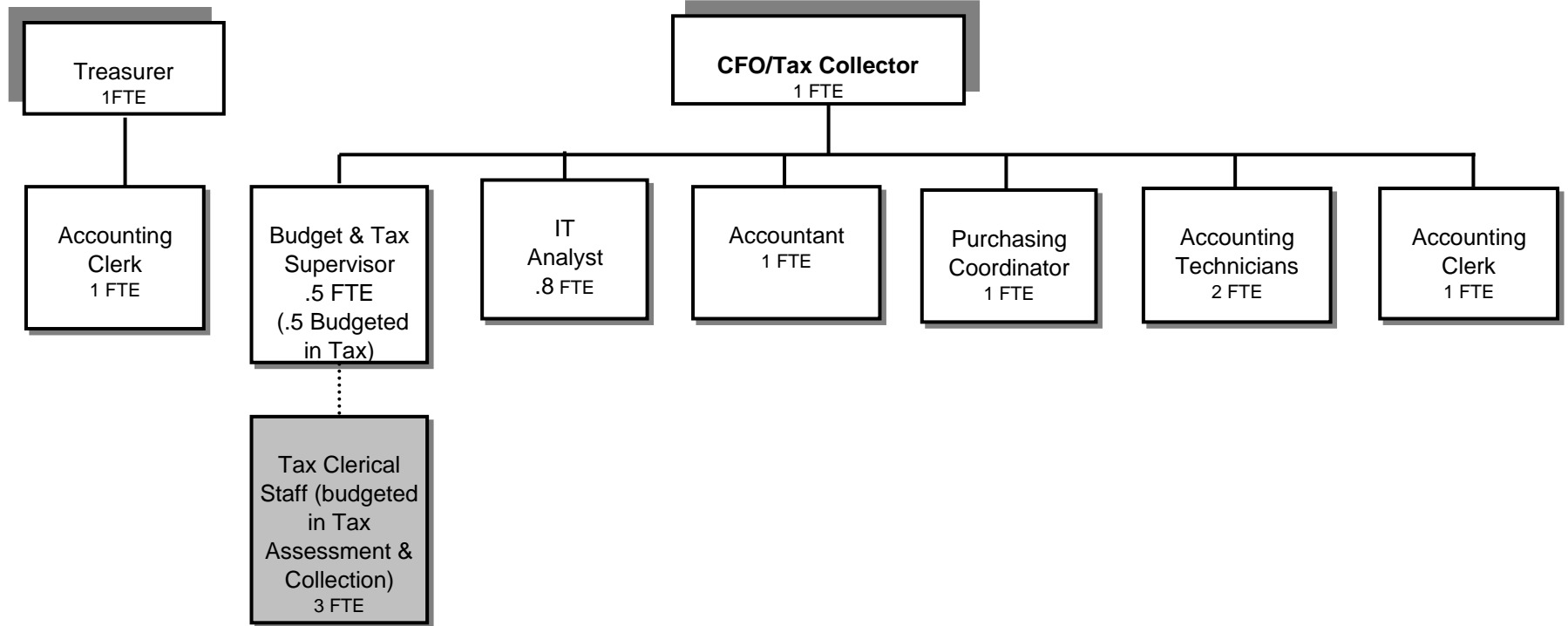


# **FINANCIAL SERVICES**



Douglas County, Oregon  
 General Fund  
 Financial Services (0600)

	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Revised Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
<b><u>RESOURCES</u></b>							
Intergovernmental Revenues - Local UTEP	10,760	61,020	10,470	20,000	55,200	55,200	55,200
<b><u>REQUIREMENTS</u></b>							
Personnel Services	794,715	802,915	783,233	821,991	895,229	895,229	895,229
Materials & Services	143,814	105,600	119,041	100,880	116,482	116,482	116,482
Total	938,529	908,515	902,274	922,871	1,011,711	1,011,711	1,011,711
<b><i>General Resource Contribution Required</i></b>	<b>927,769</b>	<b>847,495</b>	<b>891,804</b>	<b>902,871</b>	<b>956,511</b>	<b>956,511</b>	<b>956,511</b>
<b>Staffing FTE</b>	<b>11.00</b>	<b>9.80</b>	<b>9.00</b>	<b>9.30</b>	<b>9.30</b>	<b>9.30</b>	<b>9.30</b>

Douglas County, Oregon  
 General Fund  
 Financial Services

Department Summary

			Actual	Actual	Revised	Proposed	Approved	Adopted
			FY 09-10	FY 10-11	Budget	FY 12-13	FY 12-13	FY 12-13
					FY 11-12			
100-0600-3395-01	Local Assistance	UTEP Reimbursement	60,874	10,330	20,000	55,000	55,000	55,000
100-0600-3879-00	Miscellaneous	General	146	140	0	200	200	200
<b>Total Revenue</b>			<b>61,020</b>	<b>10,470</b>	<b>20,000</b>	<b>55,200</b>	<b>55,200</b>	<b>55,200</b>
100-0600-4000-00	Regular Employees	General	482,841	496,446	507,015	535,129	535,129	535,129
100-0600-4030-00	Temporary Employees	General	55,525	21,337	18,223	50,114	50,114	50,114
100-0600-4500-00	PERS	General	105,432	109,350	131,774	139,158	139,158	139,158
100-0600-4510-00	Social Security	General	39,831	38,623	40,181	44,771	44,771	44,771
100-0600-4520-00	Workers' Compensation	General	4,032	1,812	1,839	2,048	2,048	2,048
100-0600-4530-00	Medical and Dental Insurance	General	108,229	106,604	113,767	113,767	113,767	113,767
100-0600-4540-00	Unemployment	General	7,025	9,061	9,192	10,242	10,242	10,242
<b>Total Personnel Services</b>			<b>802,915</b>	<b>783,233</b>	<b>821,991</b>	<b>895,229</b>	<b>895,229</b>	<b>895,229</b>
100-0600-5000-00	Legal Services	General	1,321	0	0	0	0	0
100-0600-5010-00	Auditing and Accounting	General	61,978	64,396	62,000	66,000	66,000	66,000
100-0600-5099-00	Other Professional Services	General	0	8,250	0	10,000	10,000	10,000
100-0600-6290-00	Software Purchases	General	396	272	830	730	730	730
100-0600-6295-00	Equipment-Noninventory	General	1,310	8,103	2,320	2,177	2,177	2,177
100-0600-6299-00	Other Materials and Supplies	General	0	176	0	0	0	0
100-0600-6500-00	Interdept Vehicle Expense	General	0	15	0	0	0	0
100-0600-6510-02	Equip/Vehicle Main & Repair	Equipment Service Contracts	3,226	2,603	3,500	3,000	3,000	3,000
100-0600-6510-80	Equip/Vehicle Main & Repair	Office & Data Processing Equip	1,024	824	1,250	1,250	1,250	1,250
100-0600-6530-00	Software Maintenance	General	2,195	2,195	2,500	2,500	2,500	2,500
100-0600-6680-01	Communication	Telephone	680	687	760	760	760	760
100-0600-6720-01	Fire/Liability Insurance	Liability Ins Interdept Charges	3,975	1,200	1,200	1,200	1,200	1,200
100-0600-7300-00	Advertising/Publicity	General	0	800	0	500	500	500
100-0600-7350-00	Printing	General	5,665	5,704	2,900	2,200	2,200	2,200
100-0600-7400-00	Office Supplies and Expenses	General	4,986	8,041	5,400	6,400	6,400	6,400
100-0600-7410-00	Postage	General	10,362	9,355	10,660	11,200	11,200	11,200
100-0600-7420-01	Duplicatging Services	Photos, Photostats, Copying	31	0	0	0	0	0
100-0600-7500-00	Subscriptions & Periodicals	General	355	809	350	500	500	500
100-0600-7550-00	Travel	General	0	0	330	1,080	1,080	1,080

Douglas County, Oregon  
 General Fund  
 Financial Services

Department Summary

			Actual	Actual	Revised	Proposed	Approved	Adopted
			FY 09-10	FY 10-11	Budget	FY 12-13	FY 12-13	FY 12-13
					FY 11-12			
100-0600-7560-00	Conventions, Schools, Seminars	General	1,741	510	550	1,550	1,550	1,550
100-0600-7580-00	Dues and Memberships	General	1,115	1,115	1,330	1,135	1,135	1,135
100-0600-7800-00	Legal Publication and Printing	General	4,874	3,741	5,000	4,000	4,000	4,000
100-0600-7900-00	Miscellaneous	General	366	245	0	300	300	300
<b>Total Materials and Services</b>			<b>105,600</b>	<b>119,041</b>	<b>100,880</b>	<b>116,482</b>	<b>116,482</b>	<b>116,482</b>
<b>Total Expenditures</b>			<b>908,515</b>	<b>902,274</b>	<b>922,871</b>	<b>1,011,711</b>	<b>1,011,711</b>	<b>1,011,711</b>
Expenditures by Department:								
Management and Finance			696,319	721,170	743,671	793,378	793,378	793,378
Special Funds Program			60,647	10,418	20,000	55,000	55,000	55,000
Treasurer's Office			151,549	170,686	159,200	163,333	163,333	163,333
<b>Total Expenditures</b>			<b>908,515</b>	<b>902,274</b>	<b>922,871</b>	<b>1,011,711</b>	<b>1,011,711</b>	<b>1,011,711</b>

Douglas County, Oregon  
General Fund  
Financial Services

PERSONNEL SERVICES					
	Actual	Actual	Revised	Budget	
	FTE	FTE	Budget	FY 12-13	
	FY 09-10	FY 10-11	FTE	FTE	Amount
Treasurer	1.00	1.00	1.00	1.00	61,194
Chief Financial Officer	1.00	1.00	1.00	1.00	109,679
IS Tech Support Analyst 3	0.80	1.00	0.80	0.80	63,949
Budget & Tax Supervisor			0.50	0.50	27,064
Finance Services Director	1.00	1.00			
Purchasing Manager	1.00	1.00	1.00	1.00	55,931
Financial Analyst	1.00				
Accountant			1.00	1.00	61,020
Accounting Technician 2	3.00	3.00	2.00	2.00	88,184
Accounting Technician 1			1.00		
Accounting Clerk 2	1.00	1.00	1.00	2.00	68,108
Total Regular	<u>9.80</u>	<u>9.00</u>	<u>9.30</u>	<u>9.30</u>	<u>535,129</u>
Temporary					50,114
PERS		24.60%, 26.39%			139,158
Social Security		7.65%			44,771
Worker's Compensation		0.35%			2,048
Unemployment		1.75%			10,242
Medical & Dental Insurance		\$1,019/mo			113,767
Total Personnel Services					<u><u>895,229</u></u>